



# REGISTRATION REQUIREMENTS

*Please bring all the follow documents when registering your child:*

- ❖ Child's Original Birth Certificate
- ❖ Child's physical and immunization records
- ❖ TWO (2) Documents to prove residency in the county (water bill, electric bill, lease or mortgage statement)
  - If you are living with someone and the utility bills are in that person's name, they must write a letter stating that you reside with them. The letter must be notarized and submitted to us along with two of their utility bills.
  - If you are not a resident of Surry County, you must first complete a non-resident application before registering.  
\*\*Please note: Non-Resident Applications are approved at the discretion of the school and board office.
- ❖ Parent/Guardian identification (driver's license, passport; please do NOT provide military I.D.s)
- ❖ Income documentation for PreK registration (pay stubs, W-2 form, SSI Verification, SNAP Verification, TANF Verification, Written statement from employer, Child Support, Social Security, Unemployment documentation)
- ❖ Custody/legal documentation if applicable (if you are a legal guardian, you must provide court documentation)

**\*\*\*PLEASE NOTE: Your child's registration is NOT complete until we have received ALL of the above documents!**

